

State of Delaware Child Protection Accountability Commission
Abuse Intervention Committee
Thursday, February 5, 2015
2:00 p.m. – 3:30 p.m.
Carvel Building, 6th Fl. Conference Room
Minutes

In attendance:

Jessica Begley	Office of the Child Advocate
Dawn Culp	Bay Heath Medical Center
Krista Griffith, Esq.	Department of Justice
Diane Klecan	Children's Advocacy Center of Delaware
Rosalie Morales	Office of the Child Advocate
Linda Shannon	Division of Family Services
Ashlee Starratt	DSCYF Office of the Cabinet Secretary
Janice Tigani, Esq.	Department of Justice

I. Welcome and Introductions

Krista Griffith opened the meeting and welcomed attendees.

II. Review/Approval of April Minutes

The September 29, 2014 meeting minutes were approved.

III. CJA Grant Oversight

a. Overview of FFY13 Funds

Rosalie Morales reported that the Children's Justice Act grant funds for FFY13 must be spent by September 30, 2015. The award amounts to \$88,780.

b. Review of First Quarter Funding Activities

Ms. Morales stated that in the first quarter, \$8,895.38 of grant funding was allocated to the Training Coordinator's salary (\$2,849), travel reimbursements (\$599.45), and other training related activities (\$5,446.93) such as the online training system, conference registrations and the training calendar.

c. Training Coordinator Report

Jessica Begley provided an update on training related activities noting that during the first quarter 17 onsite mandatory reporting trainings and 6 onsite school trainings were provided. Ms. Begley stated that a great deal of time was spent updating the mandatory reporting training for medical professionals and handling issues related to the learning management system. In addition, Ms. Begley was responsible for managing registration for the Protecting Delaware's Children Conference.

d. Update of Three-Year Assessment Survey

Ms. Morales shared that the survey was approved by CPAC at the October meeting and will be disseminated to the multidisciplinary team members in March. The survey results, along with the recommendations from the child death reviews, will be discussed at the next meeting.

IV. Agency Announcements & Updates

a. Children's Advocacy Center

Diane Klecan shared that the CAC is piloting a Caregiver's Support Program in partnership with Children & Families First. The 6 week informational course covers topics such as the multidisciplinary team, court, grooming and prevention. Ms. Klecan noted that the program is voluntary and childcare and refreshments are provided to attendees. Up to 12 people can attend each session. During the pilot period, one six-week session will be held in each county.

V. Future Meeting Dates:

Thursday, May 14, 2015

Thursday, August, 6, 2015

Thursday, November 12, 2015

VI. Public Comment

No public comment.

VII. Adjournment

The meeting adjourned at 3:15 p.m.